

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE - WEDNESDAY, 5 JUNE 2019

Report Title	COMMUNITY FOCUS GRANTS - ANNUAL REPORT
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Purpose of report	Update members' biennial on the grants administered by Community Focus. This report covers April 2017 to March 2019.
Council priorities	Supporting Coalville to be a more vibrant, family-friendly town. Our communities are safe, healthy and connected. Developing a clean and green district.
Implications:	
Financial/Staff	One part time member of staff is allocated to review the applications, gather further evidence (if required) and monitor the projects. Total budget in 2017-18 was £17,300, in 2018-19 it was £22,620 and for 2019-20 it is £17,300.
Risk Management	Reputational risk is managed by ensuring we support positive community applications. Support for all applications is given to ensure they are not refused where possible.
Equalities Impact Screening	None (applications can be submitted in paper form but officers encourage electronic and offer support to anyone who may require it)
Human Rights	None
Transformational Government	n/a
Comments of Head of Paid Service	Report is satisfactory

Comments of Section 151 Officer	Report is satisfactory
Comments of Monitoring Officer	Report is satisfactory
Consultees	The public in receipt of the grants
Background papers	See appendices. The applications are held by the officer due to confidential material.
Recommendations	TO NOTE THE GRANTS AWARDED SUPPORTING COMMUNITY PROJECTS AND THE CHANGES TO THE REGULAR GRANTS.

1.0 INTRODUCTION

- 1.1 Community Focus have been asked to provide a summary of the grants scheme. The Community Focus team administer various grants. The regular grants are Small Grants Scheme, Green Grants, Coalville Special Expenses Community Chest grant fund and Green Shoots.
- 1.2 In 2018/19, two additional grant funds were provided to support the WW1 Commemorates year through the NWL Commemorates Small Grant and Lamp Post Poppy scheme.
- 1.3 This report explains what the grants are for, the procedure for applying for the grants as well as the grants that have been supported in 2017/18 and 2018/19. This report also provides members with an update to the process, which is followed for the administration of the regular grants to ensure consistency.

2.0 NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL GRANTS

2.1 Small Grant Scheme

The Small Grant scheme can really make a big difference in helping communities get schemes and projects started. The organisation applying for the grants needs to be a not-for-profit voluntary organisation, community group or a registered charity. Consideration is given to applicants that can demonstrate the benefits of a new and innovative project for the local community and residents of North West Leicestershire.

Grants are available for one off pieces of project expenditure, equipment and other items or simply just to try something different. The small grant scheme aims to make grants easily available to qualifying local community and voluntary groups. The application process is open all year to organisations.

The grant scheme allows organisations to apply for up to £500. The application must be 100% match funded for example an application of £250 must be match funded by £250

from the organisation. **Appendix A** provides details of the applications and awards in 2017/18 and 2018/19.

2.2 **Green Grant Scheme**

The Green Grants scheme supports environmentally focussed community projects across the district of North West Leicestershire. The grant is open to all constituted organisations. Organisations can apply for £500 but match funding is required; this needs to be cash as opposed to in-kind funding, therefore the project should have a minimum value of £1000.

The project needs to fit around the Green Footprints themes:

- Community orchard
- Hedgeplanting
- Native bulb planting
- Wildflower meadow
- General environmental improvements
- Litter
- Flytipping
- Dog fouling
- Recycling
- Composting
- Energy efficiency
- Transport issues
- Cycling/walking

Appendix B provides details of the applications and awards in 2017/18 and 2018/19.

2.3 **Coalville Special Expenses Community Chest grant**

The Coalville Special Expenses Community Chest is a grant programme to support and encourage a range of community activities, initiatives and events that meet the needs of residents within the wards that are close to Coalville who do not have a parish council, these are; **Coalville, Bardon, Snibston, Thringstone and Greenhill.**

North West Leicestershire District Council will particularly look at supporting activities that build the strength of community groups and help organisations to support themselves.

The grant scheme allows organisations to apply for up to £250 with no match funding required.

Appendix C provides details of the applications and awards in 2017/18 and 2018/19.

2.4 Green Shoots Scheme

The Green Shoots grant helps communities brighten up community areas in spring. There are the following bulb selections on offer but officers do their best to accommodate any other suggestions made. The main bulb selections are as follows:

- Narcissi
- Daffodils
- Crocus
- Tulips
- English bluebells (removed in 2018/19)

The Green Shoots grant must be match funded and since the minimum order for each variety of bulb is 1000, the applicant must order a minimum of 2000 bulbs to qualify for the grant.

Appendix D provides details of the applications and awards in 2017/18 and 2018/19.

2.5 NWL Commemorates Small Grant

The NWL Commemorates Small Grant was set up for groups/organisations in communities across North West Leicestershire that were looking to commemorate the 100th Anniversary of the end of WW1. Many towns and villages already hold Remembrance Services and Parades but for those that wanted to do something special, different or additional in 2018 then the district council made funding available to support such initiatives.

This could include an exhibition, a talk, a walk/tour, a social event to bring the young and old together, a dance with a commemorative theme/connection, a commemorative leaflet, commemorative bench etc. The project just needed to have a WW1 100th anniversary commemoration link or theme. This grant was open to parish councils, community groups and schools (schools needed to evidence that their project was totally inclusive of their local community).

The scheme was managed and evaluated in the same manner as the Small Grant Scheme. **Appendix E** provides details of the applications and awards in 2018/19.

2.6 Lamp Post Poppy Scheme

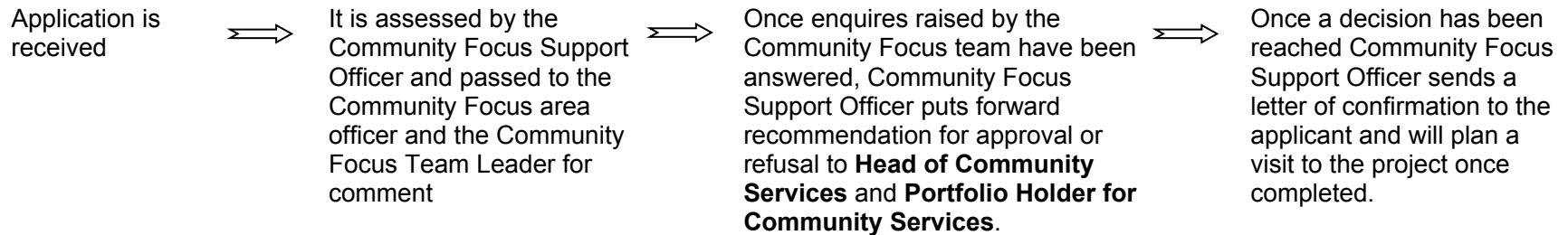
The Lamp Post Poppy Scheme was an opportunity for the residents of North West Leicestershire to honour all those who fell in the First World War. In 2018, the council marked the 100th year anniversary, remembering the bravery of those who fought, lived and died in the Great War.

The scheme was open to parish councils and community groups to apply for Lamppost Poppies. Maximum poppies that could be ordered was 30, however some communities provided reasons as to why they wished to order more. Each poppy cost £3 and it was agreed that the council would pay half the cost of this for each order. The poppies were supplied by the Royal British Legion at £3 per poppy.

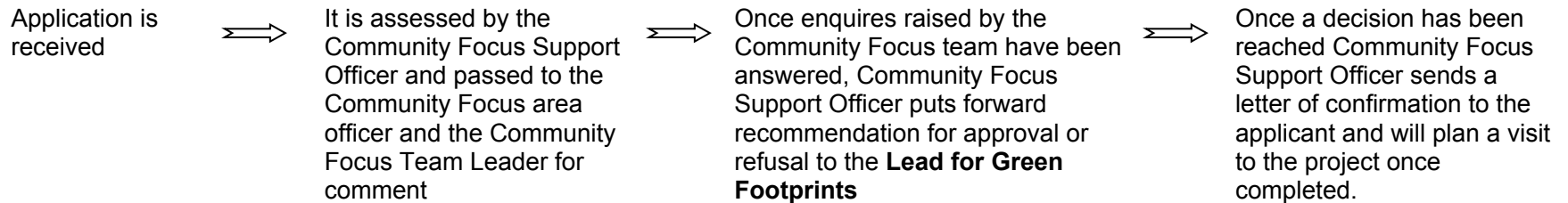
The scheme was managed and evaluated at the same as the Green Shoots Scheme. **Appendix F** provides details of the applications and awards in 2018/19.

3.0 PROCESS FOR EACH OF THE GRANTS SCHEMES

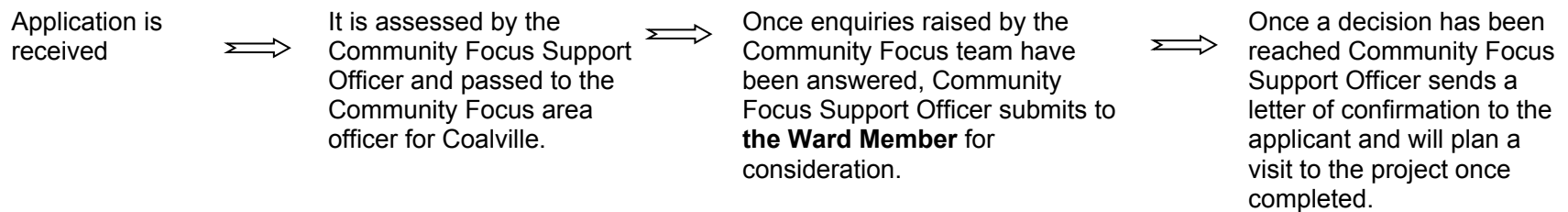
3.1 Small Grant Scheme (The NWL Commemorates grant scheme used the same process)



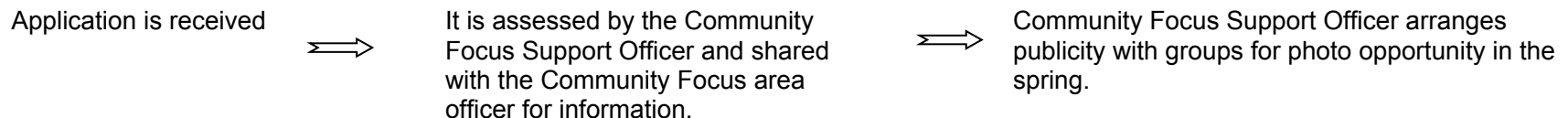
3.2 Green Grants Scheme



3.3 Coalville Special Expenses community chest grant



3.4 Green Shoots Scheme (The Lamp Post Poppies used the same process)



4.0 SUMMARY OF APPLCIATIONS FOR 2017/18 and 2018/19

4.1

Small Grant	Total applications	Successful	Unsuccessful	Withdrawn*	Total Council Spend	Total Value of the Projects
2017/18	20	10	2	8	£4,980	£17,220.26
2018/19	17	15	2	0	£6,378.09	£69,520.76

4.2

Green Grant	Total applications	Successful	Unsuccessful	Withdrawn*	Total Council Spend	Total Value of projects
2017/18	7	6	1	0	£3,000	£53,865.33
2018/19	8	6	1	1	£3,000	£50,702.66

4.3

Coalville Special Expenses (CSE) community chest	Total applications	Successful	Unsuccessful	Withdrawn*	Total Council Spend	Total Value of projects
2017/18	6	4	0	2	£1,500	£1,500
2018/19	3	1	2	0	£750	£750

Please note Coalville Town Twinning has a contribution of £500 from this budget each year when the required evidence has been provided this cost has been added into the table above.

4.4

Green Shoots Scheme	Total applications	Total Council Spend	Total bulbs distributed
2017/18	16	£2,400	58,000
2018/19	15	£1,650	33,000

4.5

NWL Commemorates ¹	Total applications	Successful	Unsuccessful	Withdrawn*	Total Council Spend	Total Value of projects
2018/19	21	17	3	1	£7,304.71	£26,970.61

¹This budget was funded from Small Grant under spend in 2017/18 and 2018/19.

* The reasons for the withdrawal of applications; the application does not meet the criteria; the applicant does not provided the information required to progress the applications or the applicant decided to withdrew their application.

4.6

Lamp Post Poppies ²	Total applications	Total Council Spend	Total poppies distributed
2018/19	21	£1,845	615

²This budget was funded from the Small Grant under spend in 2017/18 and 2018/19. The Royal British Legion (RBL) supplied the majority of the poppies a local firm provided a further 300.

4.7 The total funding given out in 2017/18 was £11,880 bringing in £73,485.59 into the district.

The total funding given out in 2018/19 was £20,927.80 bringing in £149,766.53 into the district.

5.0 GRANTS FOR 2019/20

5.1 Following the councils rebrand, it was a good time to assess our grants applications. Review the information to ensure it was compliant with GDPR and that all the information gathered was comprehensive preventing additional information being sort. Therefore, in 2019/20 all the grant applications (Small Grant Scheme, Green Grant, and Coalville Special Expenses Community Chest Grant) were revised. These are found on our website grant pages https://www.nwleics.gov.uk/pages/grants_and_funding.

Our intention is to do videos on how to complete each of the grants. Attend various community days actively promoting the grants. There are planned social media posts that will be going out throughout the year and will be reviewed how the grants are going following quarter two, as to whether more advertisement is required.

5.2 Small Grant Scheme, 2019/20 budget has been set at £10,300. A percentage of the budget has been allocated to allow uniformed (scouts, guides, cadets) and sports groups to apply.

5.3 Green Grants, 2019/20 budget has been set at £5,000 however; £2,000 of this will be given to the Environmental Liaison Group (ELG) for project based work. The remaining £3,000 will be allocated to the Green Grants Scheme. The budget will need to be carefully spent as the Green Shoots grant also uses this funding.

5.4 Coalville Special Expenses community chest, 2019/20 budget will be £2,000. Community Focus will promote with local community groups and at local events (i.e. Picnic in the Park and market days).

5.5 Green Shoots, 2019/20 is being supported by the Green Grants budget.

5.6 Going forward, following the success of the themed grant (NWL Commemorates and Lamp Post Poppies) there has been discussion about a health and wellbeing grant but this is in the early stages and will not be considered until late this year for a potential launch date in the financial year 2020/21.

Appendix A

The Small Grant projects received in 2017/18.

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
1.	The Palace Community Centre	Christmas Lunch	£500	£1200	Successful
2.	Coalville Miners Welfare	Coalville Cultural and Historical Miners Welfare event	£470	£1,626	Withdrawn – advised to apply to Coalville Special Expenses (ultimately successful)
3.	Ravenstone Community Events Group	Summer Music Concert	£500	£1500	Successful
4.	Woodstock in Whitwick	Dog Show	£500	£2500	Withdrawn not new and innovative to be resubmitted for different project (see 7)
5.	Rotary Club of Ashby Castle	Rotary Peace Garden	£500	£1500	Successful
6.	Above and Beyond	Forest School outdoor forestry training	£480	£960	Successful
7.	Woodstock in Whitwick	Carols round the tree - purchase of Christmas lights	£500	£1,800	Successful
8.	Leics and Rutland 4 x 4 Response	For an ambulance and scoop stretcher	£500	£4363.94	Withdrawn - already to be funded elsewhere at NWLDC
9.	Friends of Coalville and District Supported Housing	TV for the residents bedrooms	£490.90	£999	Unsuccessful – did not meet criteria
10.	Castle Donington & District Twinning Association	Twinning Association promotion	£300	£600	Unsuccessful – did not meet criteria
11.	Belton Village Hall	New ceiling and energy efficient lighting	£500	£1450	Withdrawn – Advised to apply to Green Grant (ultimately successful)
12.	Castle Donington & District Twinning Association	The 35th anniversary visit from Gasny	£300	£3,000	Withdrawn - as no response from applicant when asked for further information

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
13.	Measham Museum Society	Measham Time Line Book	£500	£1007.26	Successful
14.	Pudding Bag Productions	Historical drama film project on Grace Dieu Priory	£500	£1787	Successful
15.	One Kegworth	Family Fun Day - application withdrawn no response from applicant	£500	£4902	Withdrawn - as no response from applicant when asked for further information
16.	Coleorton Heritage Group	Blue Plaque scheme	£500	£1608	Successful
17.	Griffydham Heritage Group	Griffydham Village Heritage Trail	£500	£2308	Successful
18.	The Hero Project CIC	Exhibition	£500	£10,000	Withdrawn - already funded elsewhere at NWLDC
19.	Chorus Theatre	Coalville Youth Theatre Project	£500	£3550	Successful
20.	Innovation to Inspire Trust	New motorcycle ramp	£442.80	£442.80	Withdrawn - as no response from applicant when asked for further information
Total requested			£9,483.70	Total projects value (excluding the unsuccessful) : £17,220.26	
Total project spends			£4,980		

The Small Grant projects received in 2018/19

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
1.	Chilcote Village Hall Management Committee	Defibrillator package for the village	£500	£1500	Successful
2.	Sweepstone Church Hall	Sweepstone Safe Surface – New extended safe play area	£400	£1595	Successful
3.	Belton Village Hall Management Committee	Plastering and redecoration of committee room	£500	£1350	Unsuccessful – did not meet criteria
4.	Wraggs Yard Committee	Noticeboard	£432	£864	Successful

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
5.	Worthington Guides	Purchase of defibrillator for Worthington Village	£200	£500	Successful
6.	Kangaroo Marketing UK/Realfest 2018	New festival for local talent. Realfest 2018	£500	£21,787.20	Successful
7.	Whitwick Church Bell Ringers	Whitwick Church Clock autowinding mechanism	£500	£11,930	Successful
8.	Coleorton & New Lount Vol Group	Purchase of new and replacement tools	£500	£1193.43	Successful
9.	Hospice Hope	Moving and handling training for staff and volunteers	£500	£1000	Unsuccessful – retrospective funding
10.	Ashby Museum	New High Security Showcase for medieval artefacts	£500	£2424	Successful
11.	Newbold Heritage Group	Installation of a single board outlining the history of the village and surround area.	£500	£1739.68	Successful
12.	Diseworth Heritage Group	stories and background of local people from WW1	£300	£9500	Successful
13.	Charles Booth Centre	Equipment for kitchen	£500	£6070	Successful
14.	Carillon Radio/Hermitage FM	Acquisition and restoration of red telephone box	£500	£1500	Successful
15.	Worthington Community Group	Information boards in the village of Worthington	£251.18	£491.06	Successful
16.	Ebenenzer Baptist Church	Access improvement project ladies toilet into a full disabled toilet facility	£500	£9000	Successful
17.	Ashby Hastings Scout Club	Energy efficient lighting	£294.91	£619.82	Successful
Total requested			£7378.09	Total projects value (excluding the unsuccessful) : £69520.76	
Total project spends			£6378.09		

Appendix B

The Green Grant projects received in 2017/18

	Applicant	Project	Amount of application	Amount of project	Successful or unsuccessful
1.	Swannington Primary School	Eco Building to include solar panels, air source heat pumps and underfloor heating	£500	£31,000	Successful
2.	Whitwick Parish Council	New technology to eliminate paper copies	£500	£840	Unsuccessful – re-applied (see 6)
3.	Belton Village Hall	Installation new dimmable LED downlights	£500	£1450	Successful
4.	Hospice Hope	Sensory garden	£500	£5542	Successful
5.	St Helen's Parochial Church Council	Community garden	£500	£12,243	Successful
6.	Whitwick Parish Council	New technology to eliminate paper copies	£500	£1782	Successful
7.	Adult School Hall	Installation new LED lights and new auto stop taps	£500	£1008.33	Successful
Total requested			£3500	Total projects value: £53,865.33	
Total project spends			£3000		

The Green Grant projects received in 2018/19

	Applicant	Project	Amount of application	Amount of project	Successful or unsuccessful
1.	Breedon on the Hill Parish Council	Restoration of the village green	£500	£1120	Successful
2.	Coleorton Parish Council	install window box style planters at 12 locations	£500	£1214	Successful
3.	Holy Trinity Church Ashby de la Zouch	New UPVC windows	£500	£7760	Withdrawn by applicant

4.	Long Whatton and Diseworth Parish Council	Water course modelling study	£500	£41,500	Successful
5.	Measham Village Hall	Replacement fluorescent light fittings in village hall	£500	£1,212	Successful
6.	The Phoenix Children's Foundation	Wildflower Meadow	£500	£2,456.66	Successful
7.	Swepstone Parish Council	Four large energy efficient LED illuminated stars to adorn the Swepstone Church	£500	£3,200	Successful
8.	Wraggs Yard Committee	New notice board at entrance of Wraggs Yard	£432	£864	Unsuccessful – did not meet criteria, advised to apply for a Small Grant Scheme
Total requested			£3932	Total projects value: £50,702.66	
Total project spends			£3000		

Appendix C

The Coalville Special Expenses Community Chest projects received in 2017/18

	Applicant	Project	Amount of application	Successful or unsuccessful
1.	Agar Nook Community Association	Performing Arts Workshops	£250	Successful
2.	Leics Coal Industrial Welfare Trust Fund Coalville Miners Gala Sub-Committee	Publicity literature used at Picnic in the Park Coalville	£250	Successful
3.	Friends of the Nook	Hire of inflatable equipment for family day	£250	Withdrawn – funding no longer required
4.	Hermitage FM	Relocate a defibrillator to their premises	£250	Withdrawn – no longer required work carried out FOC
5.	Friends of Grace Dieu Priory Trust	Printing new leaflets	£250	Successful
6.	Agar Nook Community Association	Family sports day	£250	Successful
7.	Coalville Town Twinning	Partnership grant	£500	Successful
Total requested			£2000	
Total project spends			£1500	

The Coalville Special Expenses Community Chest projects received in 2018/19

	Applicant	Project	Amount of application	Successful or unsuccessful
1.	Without Walls Christian Fellowship	Afternoon tea party	£250	Unsuccessful – did not meet criteria – outside the district
2.	Without Walls Christian Fellowship	New TV screen for the "Singing Café" in Coalville	£250	Unsuccessful – received funding from elsewhere
3.	Coalville Drama Group	New trollies to transport chairs	£250	Successful
4.	Coalville Town Twinning	Partnership grant	£500	Successful
Total requested			£1250	
Total project spends			£750	

Appendix D

The Green Shoots projects received in 2017/18.

	Applicant	Applicant contribution	NWLDC match funding	Total bulbs
1	Ashby Town Council	100	100	2,000
2	Measham Parish Council	100	100	2,000
3	Packington Parish Council	200	200	4,000
4	Heather Parish Council	100	100	2,000
5	Worthington Parish Council	100	100	2,000
6	Hugglescote & Donington Le Heather Parish Council	150	150	3,000
7	Long Whatton & Diseworth Parish Council	100	100	2,000
8	Donington Darlings WI	100	100	2,000
9	Friends of Oakthorpe Village	100	100	2,000
10	Breedon on the Hill Parish Council	100	100	2,000
11	Kegworth Parish Council	100	100	2,000
12	Swannington Open Gardens / Swannington Parish Council	500	500	20,000
13	Lockington cum Hemington Parish Council	100	100	2,000
14	Sweepstone Parish Council	200	200	4,000
15	Belton Gardening Club	250	250	5,000
16	Ravenstone Village Institute	100	100	2,000
Total		£2400	£2400	Total bulbs planted: 58,000

The Green Shoots projects received in 2018/19

	Applicant	Applicant contribution	NWLDC match funding	Total bulbs
1	Friends of Thringstone	100	100	2,000
2	Sweepstone Parish Council	200	200	4,000
3	Griffydham Primary School	100	100	2,000
4	Packington Parish Council	100	100	2,000
5	Ashby Town Council	100	100	2,000
6	Breedon on the Hill Parish Council	100	100	2,000
7	Lockington cum Hemington Parish Council	100	100	2,000

8	Ravenstone with Snibston Parish Council	100	100	2,000
9	Measham Medical Unit Patient Participation Group	100	100	2,000
10	Castle Medical Group	100	100	2,000
11	Hugglescote Parish Council	200	200	4,000
12	Whitwick Parish Council	100	100	2,000
13	Castle Donington Community Library	100	100	2,000
14	Ellistown & Battleflat PC	50	50	1,000
15	Measham Parish Council	100	100	2,000
Total		£1650	£1650	Total bulbs planted: 33,000

Appendix E

The NWL Commemoration Small Grant projects received in 2018/19

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
1.	Woodstock in Whitwick	Afternoon tea and poppy decoration	£500	£2573	Successful
2.	Friends of Thringstone	Exhibition stands, room hire, hire of band and commemorative leaflet	£395.13	£790.25	Successful
3.	Ashby Town Council	Silent soldier, bench, bolts and delivery charge	£500	£1059	Successful
4.	Measham Parish Council	Bench and silent soldier	£500	£1011.50	Successful
5.	Snarestone Parish Council	Aluminium plaque and bench	£210	£420	Successful
6.	Packington Parish Council	Weekend events	£500	£1390	Successful
7.	Charley Parish Council	Flower festivals and display	£400	£2150	Unsuccessful – did not meet criteria
8.	Breedon on the Hill Parish Council	Renovation of war memorial	£500	£6367.75	Successful
9.	Ellistown & Battleflat Parish Council	Commemorative litter bin	£468	£1123.20	Successful
10.	Sweepstone Parish Council	Commemorative planters and plaques	£500	£3169.95	Successful
11.	Rotary Club of Ashby de la Zouch Castle	Afternoon tea for veterans	£500	£1080.25	Successful
12.	Castle Donington & District Branch of the Royal British Legion	Commemorative bench	£500	£1250	Successful
13.	Hugglescote and Donington le Heath Parish Council	Exhibition of the first 50	£500	£6309	Withdrawn by applicant
14.	Hugglescote and Donington le Heath Parish Council	Pop up banners, trophies and acrylic stands	£443.98	£889.26	Successful
15.	Leicestershire Rugby Union	100 year Memorial Match	£500	£3000	Successful
16.	Outlook Group	WW1 themed afternoon party	£180	£360	Successful
17.	Ravenstone Community Spirit Events Group	Celebration of WW1	£500	£1700	Unsuccessful – did not meet criteria

	Applicant	Project	Amount applied for	Total value of project	Successful or unsuccessful
18.	Roots Community Singers	Only Remembered Concert	£500	£1081.25	Successful
19.	Ashby Arts Festival	Painted Poppies Trail	£500	£1190	Successful
20.	Breedon on the Hill WI	Morning service in commemoration	£107.60	£215.20	Successful
21.	Diseworth Heritage Group	Activity planned for 2019	£300	£9500	Unsuccessful – applied to small grant scheme successful
Total requested			£9004.71	Total projects value (excluding the unsuccessful) : £26,970.61	
Total project spends			£7304.71		

Appendix F

The Lamp Post Poppy Scheme in 2018/19

	Applicant	Applicant contribution	NWLDC match funding	Total poppies
1	Agar Nook Community Association	£45	£45	30
2	Appleby Magna Parish Council	£30	£30	20
3	Belton Parish Council	£30	£30	20
4	Breedon Parish Council	£45	£45	30
5	Charles Booth Centre	£45	£45	30
6	Charley Parish Council	£30	£30	20
7	Coleorton Parish Council	£45	£45	30
8	Heather Parish Council	£45	£45	30
9	Lockington cum Hemington Parish Council	£45	£45	30
10	Long Whatton & Diseworth Parish Council	£45	£45	30
11	Normanton Le Heath Village Parish Meeting	£30	£30	20
12	NWLDC Cultural Services	£90	£90	60
13	Oakthorpe, Donisthorpe and Acresford Parish Council	£45	£45	30
14	Osgathorpe Parish Council	£45	£45	30
15	Packington Parish Council	£127.50	£127.50	85
16	Ravenstone with Snibston Parish Council	£45	£45	30
17	Snarestone Parish Council	£30	£30	20
18	Swannington Parish Council	£45	£45	30
19	Sweepstone Parish Council	£7.50	£7.50	5
20	Whitwick Historical Group	£7.50	£7.50	5
21	Whitwick Parish Council	£45	£45	30
Total		£922.50	£922.50	Total poppies given out: 615